

Beta Reading Agreement

with D.E. Kendall

This Agreement is to confirm the terms and conditions pursuant to which you are prepared to disclose details of your written work to me.

1. This undertaking shall be binding upon me and all my employees, agents or professional advisers (together 'Relevant Persons').
2. This undertaking extends to all information of whatever nature in whatever form relating to the book obtained from any source, including without limitation, information received from the Owner.
3. I shall treat all confidential information as being strictly private and confidential, and shall take all steps necessary to prevent it from being disclosed or made public to any third party by any relevant person or coming by any means into the possession of any third party.
4. I shall use the confidential information for the purpose of beta reading, I shall not use any part of the confidential information for any other purpose whatsoever.
5. I shall not use or disclose or permit the disclosure by any person of the confidential information for the benefit of any third party or in such a way as to procure that I may at any time obtain commercial advantage over the Owner without prior permission of the Owner.
6. Neither I nor the relevant persons shall by any means copy or part with possession of the whole or any part of the confidential information without prior permission of the Owner.
7. The confidential information and its circulation shall be restricted to circulation and disclosure to individuals whose identity shall have been approved by the Owner prior to disclosure.
8. I shall keep all materials containing confidential information in a safe and secure place, until such a time as the Owner requests its destruction or deletion.

Beta Reading Agreement, incorporating Confidentiality Agreement

9. The Owner is to provide payment in full, prior to commencement of beta reading project. This fee is non-refundable.
10. D.E. Kendall agrees to read the work, titled as follows, and provide as comprehensive an analysis as possible. D.E. Kendall also agrees to provide one blog post, to be advertised on her website as well as her professional Facebook, Instagram and Twitter social media profiles – including links to the Owner’s own website and/or social media profiles.
11. Should unforeseen circumstances result in D.E. Kendall’s inability to complete any beta reading of the project, titled as follows, she will refund in full the fee paid.
12. Either party may request an alteration of beta reading completion date due to unforeseen circumstances, though this is to be agreed by both parties in writing – by email is acceptable.
13. If the Owner is dissatisfied with D.E. Kendall’s service, they are not entitled to a refund if D.E. Kendall has completed the beta reading project as outlined.
14. Details of beta reading project recorded as follows:

Title of Project:

Agreed Total Cost of Project:

(To be paid in full prior to commencement of project.)

Agreed Date of Completion:

By signing this document, you agree to comply with the Terms & Conditions herein.

In signing this document, you are consenting to record that you fully understand these Terms & Conditions.

Date:

Date:

Signed, Owner:

Signed, D.E. Kendall: